



DIRECTOR OF ADMINISTRATION AND MANAGEMENT
1950 DEFENSE PENTAGON
WASHINGTON, DC 20301-1950

August 12, 2021

MEMORANDUM FOR SENIOR PENTAGON LEADERSHIP
DEFENSE AGENCY AND DOD FIELD ACTIVITY DIRECTORS

SUBJECT: Pentagon Reservation Workplace Occupancy Limit Exceptions Under Health Protection Condition Bravo During Coronavirus Disease 2019

- References: (a) Secretary of Defense Memorandum, “Guidance for Commanders’ Risk Based Responses and Implementation of the Health Protection Condition Framework During the Coronavirus Disease 2019 Pandemic,” April 29, 2021
- (b) Director, Administration and Management Memorandum, “Health Protection Conditions and Occupancy Limits for the Pentagon Reservation During COVID-19,” May 26, 2021
- (c) Director of Administration and Management Memorandum, “Coronavirus Disease 2019 – Transition to Health Protection Condition Alpha on the Pentagon Reservation,” July 7, 2021

Pursuant to references (a) and (b), the Director, Administration and Management (DA&M) consolidated the Pentagon Reservation workplace occupancy exceptions requests and forwarded them to the Office of Management and Budget (OMB). In coordination with OMB, approved DoD occupancy exceptions for the Pentagon Reservation are captured below, and were previously provided to representatives of the Military Departments, Joint Staff and OSD Components through Washington Headquarters Services.

Agency	Occupancy	Status
Joint Staff	80%	Captured in DoD request to OMB
OUSD(P)	75%	Signed Deputy Secretary memo
Navy	75%	Captured in DoD request to OMB
OATSD(PA)	65%	Captured in DoD request to OMB
NGA Pentagon Office	Up to 100%	Captured in DoD request to OMB
OUSD(I&S)	65%	Captured in DoD request to OMB
Air Force	65%	Captured in DoD request to OMB
Army	65%	Captured in DoD request to OMB

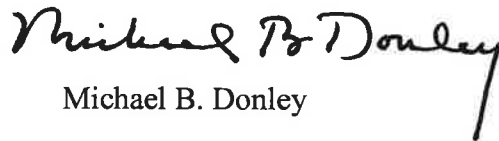
On Monday, August 2, 2021, DA&M transitioned the Pentagon Reservation to HPCON Bravo (ref c) which directed that organizations are to maintain occupancy rates at less than 50% of normal occupancy with exceptions approved by the DA&M. It further states that Pentagon tenants that previously received HPCON Bravo occupancy exceptions are not required to resubmit their requests. Therefore, the exception requests captured in the table above remain approved for HPCON Bravo. However, any further requests by organizations not captured

above, or new requests for exceptions to occupancy workplace limits, must be forwarded to the DA&M for review in accordance with reference (b). Should the Pentagon Reservation transition to HPCON Bravo Plus or higher restriction, all existing approved exceptions will be voided; therefore, organizations will be required to submit new exception requests.

This guidance and exceptions to workforce occupancy limits are subject to change as the Department takes appropriate public health measures aligned with CDC guidelines. I encourage you to anticipate the potential for additional restrictions on Pentagon occupancy in the weeks ahead and plan accordingly.

As the levels of community transmission increase, particularly during the recent rise of community spread due to the Delta variant of the COVID-19 virus, our best protection is vaccination. As the Secretary stated in his recent Message to the Force memo, dated August 9, 2021 – “I strongly encourage all DoD military and civilian personnel -as well as contractor personnel -to get vaccinated now...”

My point of contact for this is Tom Muir, Office of the DA&M, available at thomas.m.muir.civ@mail.mil, 703-692-7046 (direct), or 703-692-7138 (office).


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